



## Personal Property Policy



### ***Purpose:***

To explain Auburn South Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

### ***Scope:***

This policy applies to all school activities, including camps and excursions.

### ***Policy:***

Auburn South Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Auburn South Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Auburn South Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students choose to bring items of value to school, it is their responsibility to look after the item/s while at school.

### ***Evaluation:***

This policy was last updated in October 2018 and is scheduled for review in October 2021.

### ***Status:***

Ratified by the Principal in October 2018.